



CANNON BUILDING
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**STATE OF DELAWARE
BOARD OF ACCOUNTANCY**

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PUBLIC MEETING MINUTES:	BOARD OF ACCOUNTANCY
DATA AND TIME:	Wednesday, July 20, 2016 at 9:00 a.m.
PLACE:	861 Silver Lake Boulevard, Dover, Delaware Conference Room B , second floor of the Cannon Building
MINUTES APPROVED:	August 17, 2016

MEMBERS PRESENT

Alison Houck, Professional Member, Secretary
John McManus, Professional Member
Sarah Patterson, Professional Member
Araya Debessay, Educational Member
Susan Benson, Professional Member
Karen Smith, Professional Member
Kathryn Schultz, Professional Member, President
Prameela Kaza, Public Member

ABSENT

Gary Pippin, Public Member

DIVISION STAFF/DEPUTY ATTORNEY GENERAL

Kevin Maloney, Deputy Attorney General
LaTonya Brown, Administrative Specialist II
Christine Mast, Administrative Specialist III

ALSO PRESENT

Dana Rubenstein, DSCPA
Mary Heim, DAPA
John Gipprich, DAPA
Allison Henry, PICPA

CALL TO ORDER

Ms. Schultz called the meeting to order at 9:40 am.

REVIEW OF MINUTES

A motion was made by Ms. Kaza, seconded by Ms. Smith, to approve the minutes dated June 24, 2016. The motion carried unanimously.

New Business

Review of Combined CPA Certificate and Permit Applications

A motion was made by Ms. Patterson, seconded by Ms. Kaza, to approve the application of Nicholas Peters I. The motion carried unanimously.

A motion was made by Ms. Patterson, seconded by Ms. Kaza, to approve the application of Rui Jing. The motion carried unanimously.

A motion was made by Ms. Patterson, seconded by Ms. Kaza, to approve the application of Kenneth Hanna. The motion carried unanimously.

A motion was made by Ms. Patterson, seconded by Ms. Kaza, to approve the application of John Laclede contingent upon receipt of passing score on the AICPA Ethics exam. The motion carried unanimously.

A motion was made by Ms. Patterson, seconded by Ms. Kaza to approve the application of Elizabeth Kuhfuss contingent upon receipt of passing score on the AICPA Ethics exam. The motion carried unanimously.

A motion was made by Ms. Patterson, seconded by Ms. Kaza, to approve the application of Richa Sultana. The motion carried unanimously.

A motion was made by Ms. Paterson, seconded by Ms. Kaza, to approve the application of Di Wu. The motion carried unanimously.

Review of CPA Permit Applications

A motion was made by Ms. Smith, seconded by Ms. Benson, to approve the application of Kyungha Lee. The motion carried unanimously.

A motion was made by Ms. Smith, seconded by Ms. Benson, to table the application of Susan Kelley. The Board is requesting specifics regarding accounting duties performed. The motion carried unanimously.

A motion was made by Ms. Smith, seconded by Ms. Benson, to table the application of Dana Hartz. The Board is requesting specifics regarding accounting duties performed. The motion carried unanimously.

Review of Firm Permit to Practice Applications

A motion was made by Ms. Houck, seconded by Mr. McManus, to table the application of Guyder Hurley, P.C. The Board is requesting a Delaware business license. The motion carried unanimously.

Ratification of CPA Certificate Applications

A motion was made by Ms. Smith, seconded Ms. Kaza, to approve the ratification of CPA Certificate application of Sunil Jain. The motion carried unanimously.

Review of Delaware Specific Ethics Course

A motion was made by Ms. Houck, seconded by Mr. McManus, to approve the ethics course provided by Delaware Society of CPA's. The motion carried unanimously.

Review and Signing of the Orders

The Board reviewed, approved and signed the orders of:

- Rajesh Mehta
- Shunsuke Cho

Review Crimes list

Mr. Maloney stated that he will go through the crimes list and clean it up so the Board can review it at the August meeting.

Review of Proposed Rules & Regulations for SB 218

The Board will review the proposed revision of the regulations and discuss them at the next scheduled board meeting.

CORRESPONDENCE

Letter from Ronald Landi

Mr. Landi needed clarification from the Board regarding signing an Affidavit of Supervised Work Experience for a colleague. The Board referred Mr. Landi to Section 5.2 of the Rules and Regulations.

OTHER BUSINESS BEFORE THE BOARD

Review of Form- Report of Changes in Firm Form

Mr. Maloney stated that he will revise the form and he will have it at the next scheduled meeting for the Board to review.

Allison Henry- Discussion of Peer Review

Ms. Henry from PICPA presented the Board with a PowerPoint regarding an overview of peer review. Ms. Henry explained the State of Delaware's mandatory peer review requirements and answered any inquiries the Board had.

PUBLIC COMMENT

Ms. Rubenstein mentioned to the Board that on September 20, 2016, DSCPA will be offering a separate breakfast meeting and lunch meeting. This meeting is for anyone who is employed in business, education or government industries; basically someone who is not in public accounting but may be a certificate holder or a certificate and permit holder. The meeting will consist of going over the changes in the law so that they are apprised of the requirements, and the ability to get their permit back if it lapsed. Ms. Rubenstein also mentioned that this is an informational session and it is free of charge.

NEXT SCHEDULED MEETING

The next meeting will be held August 17, 2016 at 9:00 am in Conference Room B, second floor of the Cannon Building, 861 Silver Lake Boulevard, Dover, Delaware.

ADJOURNMENT

A motion was made by Ms. Houck, seconded by Mr. McManus, to adjourn the meeting. The motion carried unanimously. The meeting adjourned at 11:26 a.m.

Respectfully submitted,

A handwritten signature in black ink, reading "LaTonya Brown". The signature is written in a cursive, flowing style.

LaTonya Brown
Administrative Specialist II